

# PERFORMANCE MANAGEMENT, COACHING, AND DISCIPLINE

What's New  
with Elevate

## IN THIS COURSE, YOU WILL:

- Define performance management
- Understand how performance management works and the tools to make it work.
- Learn the three phases of project management and how to assess it.
- Discuss effective goal-setting and how to measure the outcomes.
- Learn to characterize the standard of performance for critical aspects of each position.
- Identify Kolb's Learning Cycle
- Recognize the importance of motivation.
- Develop a performance journal and performance plan.
- Learn how to give feedback on performance management

## LEADERSHIP SKILLS

**Class Format:**  
On-site & Virtual

The key in keeping an organization and employee aligned, which improves performance & productivity, is Performance Management. It is making sure the employee and the organization are focused on the same priorities resulting in improved production and reduced waste. Elevate's Performance Management, Coaching, and Discipline series teaches participants how to handle difficult employees and situations without bringing up resentment, helps them bring change within themselves, and other tools that will help manage staff problems legally and diplomatically. When changes occur Performance Management helps the organization and employees have a stream-lined relationship and helps to close any gaps that exist in an employee's skill-set to make them a more valuable employee through feedback and coaching.

**CALL TODAY!**

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