ELEVATE

Ethical Leadership

Overview

What exactly makes a decision ethical? The problem with ethics is that what may seem morally right (or ethical) to one person may seem appalling to another. This workshop will not provide you with an easy way to solve every ethical decision you will ever have to make. It will, however, help you define your ethical framework to make solving those ethical dilemmas easier. We will also look at some tools that you can use when you are faced with an ethical decision. And we will look at some techniques you can use so you do not get stuck in an ethical quandary. Best of all, we will look at a lot of case studies so that you can practice making decisions in a safe environment.

Learning Objectives

- Understand the difference between ethics and morals
- Understand the value of ethics
- Identify some of your values and moral principles
- Identify some ways to improve ethics in your office
- Know what is required to start developing an office code of ethics
- Know some ways to avoid ethical dilemmas
- Have some tools to help you make better decisions
- Be familiar with some common ethical dilemmas

Course Agenda

Module 1: What are Ethics?
o Defining Ethics & Morals
o The Gray Area
o Values Identification

Module 2: Taking Your Moral Temperature
o Why Bother with Ethics?

Module 3: Avoiding Ethical Dilemmas
o Easy Strategies to avoid ethical dilemmas
o Pitfalls and Excuses

Module 4: Decision-Making Tools
o   7 Steps to Ethical Decision Making
    o   Define the Problem
    o   Seek guidance
    o   Identify alternative solutions
    o   Evaluate identified alternatives
    o   Make decision
    o   Implement decision
    o   Evaluate decision
o   Ethics Filters
o   PLUS in action
o   The Plotter Box
o   The Kidder Process

Module 5: Dilemmas
o   Dilemmas with Co-workers
o   Dilemmas with Clients
o   Dilemmas and Supervisors